

TOWN OF DARIEN
DEPARTMENT OF HUMAN SERVICES
TOWN HALL, 2 RENSCHAW ROAD
DARIEN, CONNECTICUT 06820
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Dear Darien Resident:

The Energy Assistance Program is now in progress. Appointments can be made by calling Darien Human Services at Town Hall Monday-Friday, 8:30a.m to 4:30 p.m. (656-7328). **Assets and income limits apply.**

In order to be eligible for this program the State requires **proof of all income and assets of every household member.** We also need the birthdates and social security cards, or a copy, for **all household members.**

Assets include:

- ◇ Checking and/or Savings accounts (**must bring front and back of all statement pages**).
- ◇ Stocks, Bonds, CDs and IRAs to verify the balance of these accounts.
- ◇ You must bring a statement for all of the above that is no older than four (4) weeks prior to applying for energy assistance.

Income includes:

- ◇ Most recent Social Security or SSI checks or bank statement if direct deposited.
- ◇ Most recent pension or annuity check stubs or bank statement if direct deposited.
- ◇ Dividend and interest statements for most recent period (if more than \$10/month).
- ◇ Most recent Unemployment, Workman's Comp. or Disability benefits statement.
- ◇ Most recent child support and/or alimony payment received.
- ◇ Your 4 most recent consecutive weekly pay stubs; 2 most recent consecutive bi-weekly, semi-monthly or 1 most recent monthly pay stubs.
- ◇ If you are self-employed a self-employment worksheet must be completed.

It is necessary to show **proof of your current rent or mortgage payment** with a copy of your lease, or copy of a rent check or mortgage statement. If you are not current with your rent or mortgage, we need proof that you are in arrears. Renter's must provide landlord's full name, address and phone number.

ALL applicants need to bring your most recent electric bill. If you heat with oil or gas, please bring a bill or the company's name and your account number.

Please be aware that this program is not funded or designed to pay all your heating bills for the entire heating season, which is November through March. Note: the program does not pay outstanding bills.

If you have any questions please call our office, we'll help you through the process.

Sincerely,
Department of Human Services

***TURN OVER FOR A HELPFUL CHECKLIST

2015-2016 ENERGY ASSISTANCE APPLICATION CHECK LIST

Please bring those items that pertain to you below:

- ____ Everyone's, Social Security card or a copy.
- ____ Latest electric bill, required for **ALL** applicants.
- ____ Proof of your rent or mortgage. If you are behind in either, bring statement.
- ____ If you heat with oil or gas, bring the company's name and account number or a recent bill.
- ____ Proof of everyone's work income/unemployment, for the last four **consecutive** weeks.
- ____ Proof of all pensions, Social Security or SSI. These will be on your bank statements if it is a direct deposit
- ____ Proof of most recent child support and/or alimony received.
- ____ Proof of everyone's assets, most recent statement(s) required.
 - Must include all pages of the statement(s), front and back.
- ____ Copy of everyone's most recent bank statement(s)
 - Must include all pages of the statement(s), front and back.
- ____ Self-employment worksheet will be mailed to you upon request.

If you bring the original of any document, we can make copies for your application.